

## **Brunswick County Master Gardener Volunteer Association**

### **Executive Board Meeting Minutes**

**May 17, 2017**

President, **Jeanne Pavero**, called the meeting to order at 9am. In attendance were Hank Rapp, Gloria Rapp, Jeanne Pavero, Mary Dixon, Fred Mina, Merry MacBarb, Dotti Hunkle, Sam Marshall, Vicki Fuhrmann and Anne Coleman.

#### **OLD BUSINESS**

The May 31 Botanical Garden Tour was cancelled by the visiting group.

#### **BOARD ACCEPTANCE:**

Minutes - The April 2017 Executive Board Meeting minutes submitted by **Anne Coleman** were accepted by the board.

Financial Report – **Hank Rapp** submitted the April Treasurer's Report noting the Merchant Service Charges of \$315.12 were not yet billed. Net of estimated sales tax liability the Association's month end balance was \$43,068.39. The Treasurer's Report was accepted.

Hank reported the only sales allowed as Non-Taxable are those sales made to the state of North Carolina. This is a change from past practice and covers not only plant sales but also printed materials.

The Association received a delinquent tax notice for 4<sup>th</sup> quarter, 2016. Subsequently Hank filed the report showing no taxes owed.

Hank requested when submitting receipts for payment the corresponding budget line item be referenced to avoid confusion.

IRS Form 990 was filed by the accountant, and the audit is pending completion.

#### **COMMITTEE REPORTS:**

Botanical Garden Committee – **Jeanne Pavero** presented information from **Maryann Horgan** regarding the May Botanical Garden Committee Meeting. **Shawn Lennon** replaced the waterfall pump and has begun installation of edging in the Rose Garden to preserve mulch, The Pollinator Garden needs more volunteer assistance. Long term plans include replacement of wooden signs in the garden. **Pat Quinn** is working on an 18x24 prototype sign that will promote each of the gardens individually. No cost information was available. **Fred Mina** recommended the association attempt to sell the no longer needed plant signs. **Merry MacBarb** will pursue a sale with her contact at a local sign company.

Plant Sale Committee- Dr. Larry Mellichamp will speak to ticketed guests in two sessions the day before the Native Plant Sale. A tour of the Botanical Garden will occur between Dr. Mellichamp's two sessions.

Hardscape – **Fred Mina** and his group have worked on fine-tuning the Hoop House irrigation. They will now turn to smaller projects including building convertible picnic tables and constructing a secure tool shed in the 'Fort' to contain power tools.

Webmaster – **Jeanne Pavero** reported she will now forward all necessary information to the webmaster for publication.

Speakers – The planned May Meeting speaker, Carolyn Lewis, has been unresponsive for confirmation of our meeting. Therefore **Sam Marshall** will present a live Webinar from NCSU concerning copyright issues. **Mary Dixon** enumerated her concerns with signing a waiver to NCSU covering this issue. Sam reminded the terms 'Master Gardener Volunteer Association' and 'Extension Master Gardener' are owned and copyrighted by NCSU. He expects the webinar to enlighten the membership on this topic.

#### **EXTENSION COORDINATORS' REPORTS AND UPDATES:**

**Sam Marshall** stated the Extension Office was very pleased with the hiring of **Shawn Lennon**. Sam recommended members approach Shawn for assistance with all projects.

Irrigation company, Goldfuss, will be on site to review the system and its zones. Sam urged immediate notification if a water line is cut.

The state convention being held on the campus of NCSU (Master Gardener College) is scheduled for June 8-11. The Propagation Class field trip to the Raleigh Arboretum will be June 1 and 2.

Hands on Horticulture was a success this year with approximately 30 home-schooled students.

Sam complimented the work of the association volunteers saying he has heard great reviews from others.

#### **NEW BUSINESS:**

The Association previously committed to pay annual State dues for all members in good standing. Because some members may not wish to participate at the state level the Board voted to revise this policy and only pay for those members who wish to join. **Hank Rapp** recommended the Membership Committee handle determination of participation on an individual basis. **Jeanne Pavero** will follow up with the committee.

**Sam Marshall** announced Nancy Olsen, from Bladen County will offer a Hyper-tufa workshop in June. The fee will be \$10 to cover material costs.

Brunswick Community College requested the Association participate in partially funding a scholarship for one of their students. **Jeanne Pavero** will forward the request to **Pat Sams** and the Scholarship Committee.

The meeting was adjourned at 10:30am.

Submitted by Anne Coleman  
Recording Secretary

