

Brunswick County Master Gardener Volunteer Association

Executive Board Meeting Minutes

January 19, 2017

President, **Jeanne Pavero**, called the meeting to order at 9am. In attendance were Dotti Hunkele, Vicki Fuhrmann, Kay Swenson, Amanda Kiel, Merry MacBarb, Hank Rapp Jeanne Pavero, Lynn Eriquez, Fred Mina, Mary Dixon, Sam Marshall, Tom Woods and Anne Coleman.

PRESIDENT'S MESSAGE: President Pavero outlined some 2017 changes in the association personnel and/or their duties. The 2017 Nominating Committee is composed of **Judy Theur, Diane Frederes and Gayle Pfeiffer. Donna Coulson** is responsible for publicity, but an assistant/backup volunteer will be requested at the general meeting. **Merry MacBarb** replaced **Ellen Pecina** for Field Trips. A new position was established by President Pavero. **Maryann Horgan** will be the Botanical Garden Tour Coordinator. **Pat Sams** has joined **Sonia Smith** on the Speakers Committee.

The BCMGVA Discount Cards will again be available to all dues paying members. The membership committee was assigned to follow-up with previous vendors for their continued participation.

The speaker at the January meeting will be Derrick Smith from the NC DOT. His name was previously reported incorrectly.

After discussion the Botanical Garden Facebook page will be maintained by **Michele Cousineau's** replacement when hired.

President Pavero asked for comments regarding advertising and promotions to the association. A formal policy will be developed after additional discussion and debate.

Mary Dixon and **Amanda Kiel** are investigating an upgrade to various publications. This will only pertain to association publications and will not include Extension items.

The BCMGVA posted 7,783 volunteer hours in 2016, and President Pavero pushed to exceed that total in 2017.

BOARD ACCEPTANCE:

Minutes - The November 2016 Executive Board Meeting minutes submitted by **Anne Coleman** were accepted by the board.

Financial Report – **Merry MacBarb** presented the November and December, 2016 Treasurer's reports. Both were accepted by the board. Merry requested an amendment to the 2017 budget that would transfer expense funds from the 'Botanical Garden' line item and the 'Plants & Materials' line item to a new line item named 'Pots and Soil'. No increase or decrease in overall amounts would occur. She will present this requested change at the general meeting.

COMMITTEE REPORTS:

Membership Committee – **Kay Swenson** reported personal contact information is now included on the membership forms to facilitate access to individual members by the committee.

Liaison Committee – **Vicki Fuhrmann** reported the university room accommodations at the June state conference will include communal facilities.

Plant Sale Committee- Some plant plugs have arrived according to Vicki **Fuhrmann** with more scheduled spread out according to their growing cycles. Vicki offered a sign-up sheet she will present at the general meeting to request additional assistance.

Botanical Garden Committee – President Pavero announced **Maryann Horgan** will continue as the chairman for the Botanical Garden Committee. Maryann has requested an announcement be made for additional members to join.

Jeanne stated the Rose Garden Committee chair, **Ellie Bierman**, made a request for approval for rose purchases which was granted.

Dottie Hunkele reported the proposed children’s garden is pursuing safety issues and insurance compliance.

Hardscape Committee – **Fred Mina** stated requested projects will be completed as weather permits.

Field Trips – **Merry MacBarb** is working on a spring trip to the Day Lilies Garden and a fall trip to Morehead City for their Mum Festival. **Amanda Kiel** requested another guided tour of the Green Swamp hosted by **Sam Marshall**.

EXTENSION COORDINATORS REPORTS AND UPDATES:

Tom Woods reported the 8 ‘Day in the Yard’ classes have been well received at all four locations except Bolivia. Responsibilities for advertising of Extension and BCMGVA activities should be better defined. A written policy will help with this coordination.

Sam Marshall announced two pruning workshops will be held in January. He also announced he has partnered with Susan Brown from the New Hanover Extension office again to provide advanced training workshops. Community gardens have contacted the Extension office for workshops in which the BCMGVA may be able to assist.

A propagation class will begin by early February focusing on classroom topics tied to the appropriate propagating season.

NEW BUSINESS:

Tom Woods stated a new laptop computer will be obtained for the Hickman Library Info –Line.

Mary Dixon requested a protocol be implemented regarding coordination of membership requirement changes between the Extension Office and the BCGVA.

The meeting was adjourned at 10:40am.

Submitted by Anne Coleman
Recording Secretary

