

Brunswick County Master Gardener Volunteer Association

Executive Board Meeting Minutes

April 21, 2016

Maryann Horgan called the meeting to order at 9:00am. In attendance were Merry MacBarb, Kay Swenson, Lynn Eriquez, Jenny Newton, Shirley Waggoner-Eisenman, Maryann Horgan, Jeanne Pavero and Anne Coleman.

Minutes The March 2016 Executive Board Meeting minutes submitted by **Anne Coleman** were accepted by the board.

Financial Report The monthly Treasurer's Report for April was submitted by **Merry MacBarb**. Some plant sale income posted for MG presales, but it was too early to estimate the net sale income. It was determined Master Gardener apparel expenses will be placed in the Cost of Sales category. The ending balance on March 31, 2016 was \$19,725.92.

Merry reported on the annual audit conducted by Berry, Padgett and Chandler, CPA. PayPal refunds and a few missing invoices were the only discrepancies noted. The auditor suggested a blank form denoting receipt of donation be used in the future.

OLD BUSINESS:

Merry MacBarb asked the board for guidance on funds received from a customer during the on-line plant sale in August 2015. The funds were received through PayPal, but an investigation showed the association was not due the payment. After several attempts to rectify the discrepancy Merry asked for approval from the board to post the funds as sale income. The board authorized her to take this action.

COMMITTEE REPORTS:

Corresponding Secretary – **Jenny Newton** sent a thank you note to last month's speaker, Meg Shelton and one to the Principal of Supply Elementary for the boxes used at the plant sale. Jenny also sent a get well note to **Maryann Horgan** and her husband after his recent illness.

Membership – **Lynn Eriquez** requested the Discount Card template for paid members be turned over to **Amanda Kiel** from **Gina Britton** to facilitate the card production. **Kay Swenson** announced there are now 69 paid members of the association with more expected. Kay contacted many former members via email to encourage their participation.

Liaison Committee to NCEMGVA – Due to health and family issues **Shirley Waggoner-Eisenman** announced she needs a member to take over her responsibilities as liaison. She is available to act as alternate. The next meetings are scheduled for August and October. **Maryann Horgan** will ask for a volunteer at the general meeting.

Botanical Garden Committee – **Maryann Horgan** announced 20 members from the Saint James Garden Club are expected on April 26, and approximately 26 visitors from the Brunswick County Newcomers Club will attend the May 9 tour. She reported the Saint James Artisans group toured the botanical garden and have agreed to conduct a Plein Air event during the Newcomers' visit.

Maryann complimented **Jenny Newton** on the work she has done at the 'Fort' in the Botanical Garden.

Hardscape – **Fred Mina's** work crew has completed the bridge in the Botanical Garden

NEW BUSINESS:

Maryann Horgan reported there is a new 4-H director, and the student who was offered a \$100 scholarship for horticultural camp in exchange for 10 hours of botanical garden work has accepted the offer.

With approval from **Mark Blevins, Anne Coleman** contacted the North Carolina DOT to have a sign posted on Highway 17 in Bolivia for 'The Brunswick County Botanical Garden'.

Maryann Horgan asked the board if the association would like to join in honoring the participants of the Brunswick County Teen Court by planting a tree in the Botanical Garden. A discussion of the type of tree yielded a suggestion that it be a self-sustaining evergreen that did not require extra maintenance from staff or the association.

The meeting adjourned at 9:45am.

Submitted by Anne Coleman
Recording Secretary